

## SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **SCHOOL MONITOR**

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Jurisdictional Class: **Labor**  
Date Adopted: **March 18, 1968**  
Date Revised: **June 9, 1999**  
Jurisdictions: **Schools**  
Union Status:  
Pay Grade:

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**DISTINGUISHING FEATURES OF THE CLASS:** A school monitor assists teachers and non-teaching personnel in routine non-teaching duties including pupil supervision. The work is of ordinary difficulty involving performance of assigned routine tasks including the supervision and care of children. The type and complexity of assignments is limited. Monitors may work under direct or general supervision depending on assignment and school policy. The class differs from, and is lower than that of teacher aide, which involves duties of greater difficulty generally requiring specific skills or abilities. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative only)

Assists teachers in supervising recreation and lunch periods, study halls, playgrounds and athletic fields;  
Inspects book bags, knapsacks and lockers in accordance with district policy;  
Monitors activities in buildings and on grounds for unusual behavior, parcels or other objects and alerts supervisors or other designated authority of any suspicious activity or objects;  
May ride school buses to monitor activity on the bus;  
Gives directional information to pupils and visitors;  
Guides children safely across streets and intersections;  
Maintains order in gymnasiums, locker rooms, playgrounds and swimming pools;  
Oversees students passing between classes and in locker rooms and on premises before and after school;  
Issues athletic supplies and equipment;  
Helps children in lower grades with wearing apparel;  
May perform simple clerical duties under close supervision.

**FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good general intelligence; ability to get along well with children and command their respect; some knowledge of first aid methods; clerical aptitude; neat personal appearance; familiarity with classroom routine; good powers of observation; tact; courtesy; good judgment.

**MINIMUM QUALIFICATIONS:** None